



“Blessed are the
Peacemakers...”

Idaho Peace Officers' Memorial Fund

Application Process & Instructions

(For your information only, please do not mail)

The application process consists of three parts:

1. The applicant is required to complete the application form listing qualifications, educational history, extra-curricular activities, community involvement, etc.
2. The applicant will complete a two-part essay. The essays are to be typed (12 font, times new roman, double spaced). One page per essay.
 - a. **Essay #1:** The importance of higher education, your goals beyond graduation and how the Idaho Peace Officers' Memorial Award will help you achieve those goals.
 - b. **Essay #2:** Your contributions to the community in which you live through service and volunteer work.
3. References – Letters from three individuals covering the following:
 - Awareness of the applicant's situation,
 - Perception of the applicant's ability to complete the aspired educational goals,
 - Awareness the impact the award will have upon the applicant.

The application and all included documents will be considered confidential.

Review of the Application

A committee comprised of one member of the Idaho Peace Officers' Memorial Fund Board of Directors, the Executive Director of the Board, one Executive Officer from the Board, two certified Idaho Peace Officers, and one family member of a peace officer killed in the line of duty. This committee will review all the applications and submit their

recommendations to the Idaho Peace Officers' Memorial Fund Board at a monthly meeting for approval.

Applications will be reviewed between January 31 and March 15. **The deadline for application is January 31.** Recommendations to the Board of Directors will be made in March and notification of the committee's decision will be made in writing to each applicant by April 15.

The awards will be publicly announced at the Memorial ceremony each year. The Memorial ceremony is usually the Friday prior to Police Week (week of May 15th).

NOTICE OF NON-DISCRIMINATION

The Idaho Peace Officers' Memorial Fund Board of Directors and the Idaho Peace Officers' Memorial Fund Scholarship Committee do not discriminate in their scholarship selection, policies, programs, or services on the basis of race, ethnic origin, age, sexual orientation, religion, color, or disability.

It is not necessary to contact the Idaho Peace Officers' Memorial Fund regarding the status of a scholarship application.

CONSENT

Winners of the awards give consent for the Idaho Peace Officers' Memorial to use their name and photograph on our website and / or other public releases.

PROOF OF ENROLLMENT

Proof of enrollment is required for an award to be issued. It is not required at the time of the application, but will be requested upon the award being given.

Check list (to track your progress):

- Completed Application
- Resume - demonstrating work and school history
- Essay Questions
- References
- Portrait-style Photo

Mail to:

Idaho Peace Officers' Memorial Fund
Scholarship Committee
PO Box 37
Meridian, Idaho 83680

Do you have questions about the Scholarship Application / Process? Please call Jessica at **208-922-9608**. Please do not call regarding the status of the application.

Thank you!